

Application Procedure

1. The LSC-Tomball Nursing Program is not its own college or school. You must apply to the admission office in the Commons area (or be a student at a Lone Star College System campus) before you can apply for the nursing program. Submit transcripts and placement test scores from all non-Lone Star College System colleges and universities to the transcript department. Allow time for the transcripts to be received, analyzed and entered into the computer system by the Admissions department. All courses that you wish to transfer in and apply to the Nursing program application must be entered into the computer system prior to turning in the Nursing application. If you have completed courses at another college within the Lone Star College System (Kingwood, North Harris, Montgomery, Cy-Fair) you do not need to submit transcripts because we all share one computer system. Transcripts must be analyzed and posted in the computer in order to submit your online application for the nursing program.
2. You need to be TSI/SSI complete to apply. If you are unsure of your status, ask in Admissions/Enrollment Services.
3. Change your major in Admissions to Transition to Professional Nursing (AAS.PRNR), catalog year 2008. Changing your major allows you to print your Academic Evaluation (degree plan) for the Nursing program.
4. Take the Nursing Pre-Entrance Exam (HESI Assessment Test, A2). This is required of all Nursing applicants. No other test scores can be substituted. If you take this test at Lone Star College–Tomball, your scores will show on your Advising Profile within 4-5 days (they are manually entered). You will need to have test scores before you can submit a completed application. You may use existing HESI scores as long as you have completed the Reading and Math sections. You can use old HESI scores (as long as you meet the minimum passing scores) as they do not expire. This test must be taken at LSC-Tomball or at one of the LSCS campuses. The test is \$25 and can be paid by cash, check, and credit or debit card in the LSC-Tomball Business Office. Print an “Authorization To Test” from the Nursing website and take it with you to the Business Office. Additional instruction can be found on the actual Authorization To Test. You can pay for the test and return at a later date to take the exam but the Assessment Center does not make appointment, testing is first-come, first serve. Be sure to look at the Authorization to Test to make sure the test will be available on your desire date as there may be some dates blocked.

The HESI test is computerized and is given in the Assessment Center, Library building, room L-201. A practice book for the HESI A2 pre-entrance exam can be purchased on the HESI website, www.hesitest.com. A copy of this book is also on reserve in the LSC-Tomball Library.

5. The online application for the LVN/Paramedic Articulation Program will be available on the website on Wednesday, January 14, 2009. Please read all instructions carefully. You will need to print a copy of BOTH the application and the score sheet and turn them in to the front counter of the Admissions Department by 4:00pm March 2, 2009. You must sign the application and supplementary documents confirming the information is correct, so, please check your forms for accuracy before you turn them in. All necessary required transcripts must be received and loaded into the computer by the Transcripts Office for at least two business days in order for the online nursing application to work properly. Please allow sufficient time so you can submit your application by the deadline. Any changes made in admissions or on any computer will take at least two business days to register on the online nursing application system.

Notification letters will be mailed in April. No information will be given over the phone. The program will begin in July/August.

6. No proof of immunization are due at the time of application, however, you are encouraged to begin the Hepatitis B vaccination series in January as this series takes six (6) months to complete. You will need the have the series completed by June (Bridge students) or July (Basic Track students). The Hepatitis B shot is available at LSC-NH during scheduled Hepatitis B vaccination clinics. Please do not attach immunization records to your application.

All other immunizations required for new students will be outlines at orientation once you ave been admitted into the program.

7. After you have been accepted into our program, you will be required to submit a Background Check from one our three approved vendors (information will be given out at new student orientation). Any students with felony and misdemeanor offenses on their background check (or a history of mental illness) will have issues with the state of Texas Board of Nursing (www.bon.state.tx.us) allowing you to sit for the RN licensure exam. If you know that you have offenses on your record (or a history of mental illness) you will need to request a Declaratory Order review from the Board of Nursing (BON). The Declaratory Order is a review of your criminal history (and mental stability) conducted by the state. The state will investigate your background and determine if they will allow you to take the NCLEX-RN exam after completing the nursing program. This process takes from six (6) months to two (2) years. If the BON grants you approval and you have proof of this approval before our stated deadlines for submission of paperwork, you will be allowed to continue in the program.

You will also be required to pay for and submit to a urine drug screen. If you fail the required drug screen/criminal background check, you will not be allowed to enter in the program.

8. If you were dismissed from or failed a previous nursing program (Vocational Nursing, Associate Degree Nursing, Bachelor of Science in Nursing, etc.), you must submit both a letter from the Nursing Dean/Director of your previous program and a personal letter from you indicating your intent to apply for the Nursing program. Your letter should include a summary of your academic history, explain your withdrawal/failure, and outline how you will be successful in our program. These letters should be submitted in advance of the application deadline to allow sufficient time for review by the Nursing Director.

**LONE STAR COLLEGE-TOMBALL
LVN/Paramedic to RN Bridge Program Checklist
PRE-ADMISSION CHECKLIST**

Student Name: _____ **SS #** _____

Please complete the following form with the appropriate attachments and submit with the Transition Program for Articulating students application between January 14, 2009 and February 23, 2009, to the front counter in LSC-Tomball Admissions.

1. ___ Student has been accepted at an LSC-TOMBALL: _____
Student ID Number
2. ___ Student has submitted official transcripts from every non-LSCS college or university attended
3. ___ Student has a TASP/THEA status of Passed or has completed the Student Success Initiative. See advisor if unsure.
4. ___ I have attached a current copy (2008-2009) of my LSC-TOMBALL Advising Profile.
5. ___ I have attached a current copy of my Academic Evaluation for Nursing (AAS.PRNR 2008).
6. ___ Student has completed BIOL 2401, within the past 5 years with a grade of _____, date of completion _____
OR completed BIOL 2401 more than 5 years ago and have attached a certificate showing completion of the BIOL 2401 refresher course thru Continuing Education or completed BIOL 2404 with grade of _____.
7. ___ Student has completed BIOL 2402, within the past 5 years with a grade of _____, date of completion _____
OR completed BIOL 2402 more than 5 years ago and have attached a certificate showing completion of the BIOL 2402 refresher course thru Continuing Education or completed BIOL 2404 with grade of _____.
8. ___ Student has completed ENG 1301 with the grade _____
9. ___ Student has completed PSYC 2301 with the grade _____
10. ___ Student has completed PSYC 2314 with the grade _____
11. ___ Student has completed SOCI 1301 with the grade _____
12. ___ Student has completed RNSG 1301 with the grade _____
13. ___ Student has attached a copy of my current Texas LVN or Paramedic license
14. ___ Student is currently employed as an LVN or Paramedic at _____
15. ___ **I have completed the HESI A2 Pre Entrance Exam in reading, writing and grammar. If test taken outside of LSCS, official copy of scores attached.**
16. ___ I have previously been enrolled in a Nursing Program that I did not complete. I have previously submitted a letter from the dean/director of my school and my own personal letter requesting approval to apply to the program.

Applicant Signature

Upon completion of the Pre-Admission Checklist, take this form along with the appropriate attachments, and the completed Nursing Application and documents to the LSC-Tomball Admissions front counter.

DEADLINE IS March 2, 2009

LONE STAR COLLEGE-TOMBALL
ASSOCIATE DEGREE NURSING PROGRAM – LSC-TOMBALL
APPLICATION FOR ADMISSION, JULY 2009, TRANSITION PROGRAM FOR ARTICULATING STUDENTS

Rank in order your preferred location: LSC-NH _____ LSC-M _____ LSC-T _____ LSC-K _____

Name: _____ Social Security Number _____
 (Last) (First & Middle Initial) (Previous Name(s))

Address: _____
 (Street) (Apt. #) (City) (State) (Zip)

Telephone Number: home(_____) _____ work (_____) _____
 cell phone(_____) _____ e-mail _____

Name of LVN or Paramedic school: _____ Date of graduation: _____
 Month/Year

Address: _____

Current Texas LVN licensure: # _____ Exp. Date _____ (attach copy)

Current Texas Paramedic or National Registry licensure: # _____ Exp. Date _____ (attach copy)

Current LVN or Paramedic Employment _____
 Place Years Unit

STATEMENT OF STUDENT'S RESPONSIBILITY

I have read the admission procedures for the Associate Degree Nursing program at Lone Star College System. By submitting an application, I agree to abide by the admission requirements of the nursing program. To be considered for the 2009 Transition Class, I accept full responsibility for submitting a completed admission packet by March 2, 2009, 4:00 pm. I further understand that I will not be accepted into the nursing program until I have completed all admission requirements.

Once I have submitted my admission packet to the college of my first choice, I understand that it is my responsibility to inform this office of any change in my status, address, telephone number, intentions to enroll or any other information that would affect my entrance into the program. I understand that if I am not accepted into the 2009 Transition Class, I will need to reapply for the next class.

I understand that the purpose of this program is to prepare me to be eligible to write the NCLEX-RN licensing examination to become a registered nurse. I may be ineligible to take the licensure examination if I have been hospitalized or treated for mental illness or chemical dependency or convicted for other than a minor traffic violation. I understand it is my responsibility to petition the Board of Nursing (512.305.6818) for a declaratory order as to eligibility.

I have been informed that outside employment should be limited to 20 hours per week or less for optimal academic performance, and that working full time or working the 11-7 shift makes it difficult to succeed in the program. I understand that the intensity of the program requires a serious commitment of time and effort, due to the shortened time frame.

Students applying to the LSC-TOMBALL nursing programs must adhere to the Code of Conduct and other policies of the ADN program. Applicants to the nursing program are expected to conduct themselves professionally. Applicants who become disruptive may not have their applications considered.

I certify that the information I provided is true and that I have read the above statements.

Date: _____ Signature: _____

Complete and return the application to the Lone Star College-Tomball Advising front desk by March 2, 2009.

Lone Star College System is committed to the principle of equal opportunity in education and employment. does not discriminate against individuals on the basis of race, color, gender, religion, disability, age veteran n status, nationality or ethnicity in the administration of its educational policies, admissions policies, employment policies, scholarship and loan programs, and other college-administered programs and activities.

Name _____

SS# _____

**LVN/PARAMEDIC TRANSITION 2009 -
SCORING CHART FOR ADMISSIONS**

	Category	Explanation	Possible Points	Official Score						
1	Average of GPA in: Note: For the 2009 application period <u>only</u> students are allowed to apply with maximum of one pre-requisite course still in progress (Spring 2009). This course must be completed with a C or better by the end of the Spring 2009 semester	BIOL 2401 _____ BIOL 2402 _____ PSYC 2301 _____ PSYC 2314 _____ ENGL 1301 _____ RNSG 1301 _____	4							
2	Total number of credits completed for academic (prerequisite) courses for the Professional Nursing Program.	<p style="text-align: center;">Scale</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">30 – 34 hours</td> <td style="text-align: center;">4 pts.</td> </tr> <tr> <td style="text-align: center;">24 – 29 hours</td> <td style="text-align: center;">3 pts.</td> </tr> <tr> <td style="text-align: center;">20 – 23 hours</td> <td style="text-align: center;">2 pts.</td> </tr> </table> BIOL 2420 _____ SOCI 1301 _____ SPCH 1311/1318 _____ KINE _____ Elective _____	30 – 34 hours	4 pts.	24 – 29 hours	3 pts.	20 – 23 hours	2 pts.	4	
30 – 34 hours	4 pts.									
24 – 29 hours	3 pts.									
20 – 23 hours	2 pts.									
3	Reading: _____ Math: _____	Reading score divided by 25 (Must meet minimum score cutoffs: Reading: Minimum score – 70 Math: Minimum score – 70	4							
		Total	Max 12							

Overall GPA on all academic courses completed for the nursing degree at least 2.5 _____

TSI Math Yes _____ No _____